

Education Screen (HR Admin) in Advanced HR 2.0

The **HR Admin - Employee Maintenance - Education** screen provides details about an employee's education, including the code, description, and the name of the educational institution.

Education Summary Dashboard

Education						
+ NEW	REFRESH	DOWNLOAD	filter grid...			
Actions	Name	Employee ID	Education Code	Education Description	Institution	
+	Marley, Tyson	9	Bachelor	Bachelor's degree	U.C. Davis	

Page: 1 of 1 GO Page size: 1 CHANGE Item 1 to 1 of 1

Click on a row to display the Education Details screen.

Education: **Bachelor**

Employee	Education Info
Company* Brown's Auto Supply (BAR) (WEB1200)	Education Type* Bachelor - Bachelor's Degree
Employee* Marley, Tyson (9)	Institution U.C. Davis
	Major Major
	Minor Minor
	Completed Date Completed Date
	GPA GPA
	Notes Notes

To add a new education record for the employee, click the green + **New** button and complete the details.


Education: **NEW RECORD**

Employee

Company*

 Brown's Auto Supply (BAR) (WEB1200) ▾

Employee*

 Please Choose (Represents BLANK) ▾

Education Info

Education Type*

Please Choose (Represents BLANK) ▾

Institution

Institution

Major

Major

Minor

Minor

Completed Date

Completed Date 

GPA

GPA

Notes

Notes