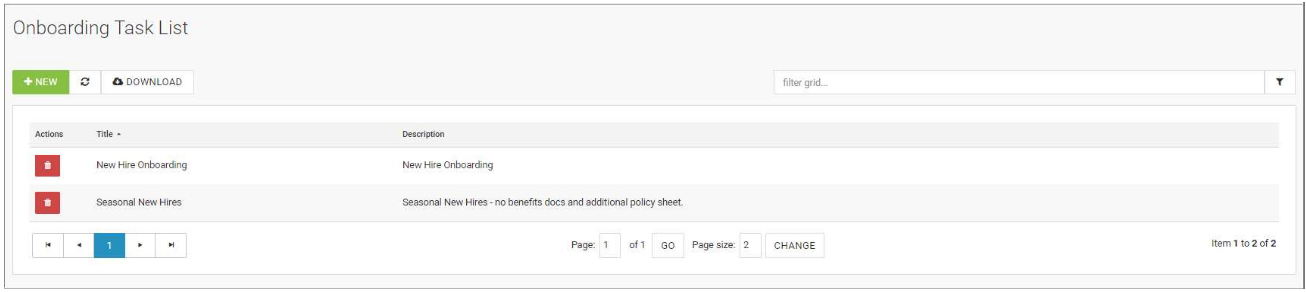
Including Direct Deposit in an Onboarding Task List

When setting up a company's onboarding experience for new hires, you can select any number of company tasks and documents to be used for the onboarding process. You do this on the **HR Admin - Onboarding - Task List** screen.



The example below shows how the Admin has specified that Direct Deposit tasks/documents will be presented to the employee during onboarding for download, review, and signature. You do this in the **Steps** section of the screen by setting the **Include Direct Deposits** toggle switch to **Yes**.